



**Sterling Madison Company**  
*Trusted Professional Legal Support*

### **Third Party Levy (Bank Levy) Set Up**

1. Letter of instruction to Sterling Madison Company
2. Check to the Sheriff in the amount of \$40
3. Letter of instruction to the Sheriff's Department
4. Writ of Execution
5. Notice of Levy to Third Party (eg. Banking Institution)
6. Memorandum of Garnishee
7. Notice of Levy to Debtor(s)
8. Exemption from Enforcement of Judgment form
9. Current Dollar Amount of Exemptions form
10. Claim of Exemption form (blank)
11. Financial Statement form (blank)

### **Earnings Withholding Order Set Up**

1. Letter of instruction to Sterling Madison Company
2. Check to the Sheriff in the amount of \$35
3. Letter of instruction to the Sheriff's Department (optional)
4. Application for Earnings Withholding Order
5. Writ of Execution
6. Earnings Withholding Order
7. Employer's Return
8. Employee's Instruction
9. Claim of Exemption form (blank)
10. Financial Statement form (blank)